Navig8 – Process Flow

Navig8
Phone or E-mail the completed applicable questionnaires to Janice Saville or Justin Stephen for a quote.

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Navig8
Provides the written quote for acceptance/rejection. Once accepted please email the acceptance together with the broking notes and/or written closings.

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Navig8
Navig8 will issue the applicable policy and/or insurance certificate which will be mailed to the requested designated office.

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Navig8
On written instructions Navig8 will attend to all policy amendments and/or insurance certificate.

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Navig8
Please immediately notify either Janice Saville or Justin Stephen of any potential claim and submit the completed Navig8 Claim Form together with the minimum required documentation to the mentioned parties.